

## APPENDIX A

### OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME FOR 2011/12

Table 1: Work Programme for Committee Meetings

10 June 2011	<p>Update on the use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)</p> <p>Task and Finish Group Report on Teenagers' Facilities in North Herts</p> <p>Task and Finish Group Report on Shared Services</p> <p>Local Development Framework – Design Supplementary Planning Document</p>
19 July 2011	<p>Cllr Bernard Lovewell – Portfolio Holder for Housing and Environmental Health</p> <p>Task and Finish Group Report on Teenagers' Facilities in North Herts</p> <p>Task and Finish Group Report on Parking Strategy</p> <p>Follow up from Performance Workshops setting revised Performance Indicators for 2011/12</p> <p>Year End Performance Indicators</p> <p>Year End Report on the Corporate Plan</p>
20 Sept 2011	<p>Cllr Terry Hone – Deputy Leader of the Council and Portfolio Holder for Finance and IT</p> <p>Update on the use of powers under RIPA</p> <p>Comments, Compliments and Complaints (3Cs)</p> <p>Supplementary Planning Document - Vehicle Parking at New Developments</p> <p>Performance Indicator Monitoring Report</p>
06 Oct 2011	<p>Community Halls Strategy – Call in</p>
6 Dec 2011	<p>Cllr Lynda Needham – Leader of the Council</p> <ul style="list-style-type: none"> <li>• Localism Bill</li> <li>• Priorities for 2012/13</li> </ul> <p>Update on the use of powers under RIPA</p> <p>Priorities for the District 2011/12 Monitoring</p> <p>2<sup>nd</sup> Quarter Performance against PIs</p> <p>Cemetery Capacity within North Herts</p> <p>Task and Finish Group Report – Project Boards</p> <p>Local Enterprise Partnership</p>
17 Jan 2012	<p>Portfolio Holder Presentation – Cllr Claire Strong: topics tbc</p> <p>Task and Finish Group Report – Communication and Consultation with Members</p> <p>Update on shared services</p> <p>Recommendation from Herts CC on Safeguarding Children</p>
7 Feb 2012	<p>Portfolio Holder Presentation (tbc) – Cllr Tom Brindley – possible topics</p> <ul style="list-style-type: none"> <li>• Review of car parking strategy</li> <li>• Local transport plan</li> </ul> <p>Task and Finish Group Report – Street Cleansing</p> <p>Youth Services - Update on progress with services for teenagers in North Herts</p>

13 Mar 2012	A meeting of the Crime and Disorder Committee Portfolio Holder Presentation (tbc) Update on the use of powers under RIPA Overview & Scrutiny Committee Annual Report
Pending items	Draft Core Strategy DPD Draft Development Policies DPD Office Accommodation – Long Term Option Local Development Framework - Core Strategy and Development Policies Development Plan Document (DPD) Community Halls Strategy Update – October 2012

Table 2: Work Programme for Task and Finish Groups 2011/12

<b>Task and Finish Group</b>	<b>Type</b>	<b>Status</b>
Shared Services	Traditional	Complete
Services for Teenagers	Traditional	Complete
Parking Strategy	1 day	Complete, Cabinet approved the report on 27 September
Project Boards	1 day	Completed 15 September, report to committee on 6 December
Consultation and communication with members	1 day	Completed on 20 October, report to Committee on 17 January
Street cleansing	8 weeks	December 2011 – January 2012
To be agreed	1 day	February/March 2012
To be agreed	1 day	March/April 2012

Table 3 The scope of the Council's policy portfolio

- (i) responsibility for strategic planning and development;
- (ii) development and implementation of the Service & Financial Planning process, in consultation with the Portfolio Holder for Finance;
- (iii) population and other census information;
- (iv) the Council's Annual Report, service reviews, performance statistics and all aspects of the Council's efforts to secure improvements in quality in its services, cost improvements and external accreditation and recognition, including Comprehensive Area Assessment;
- (v) the Council's officer arrangements for scrutiny activity through its Overview and Scrutiny Committees;
- (vi) the Council's complaints system and its response to investigations by the Local Government Ombudsman;
- (vii) proposals to vary the boundaries of the Borough and Electoral Divisions, Wards and Polling Districts;
- (viii) the Council's communications strategies and activities and press and publicity activity.